

## HELP MINISTRIES

### RENTAL ASSISTANCE PROGRAM (RAP) QUALIFICATIONS

#### To qualify for RAP you must:

- Be a resident of Dauphin County
- Be homeless **or** have a court-ordered eviction notice
- Have a written agreement with the landlord to rent to you (move-in assistance)
- Provide proof of sufficient income to cover rent and other basic living expenses
- Have verification of all household income for the past 30 – 90 days.
- Have received all the Emergency Shelter Allowance (ESA) funds from the County Assistance Office which you are entitled to receive

#### TO BE ELIGIBLE TO APPLY FOR BACK RENT, you must:

- Not be living in a subsidized housing unit
- Have a court-ordered eviction

#### TO BE ELIGIBLE TO APPLY FOR MOVE-IN ASSISTANCE, you must be able to provide documentation that you are currently homeless or there is a legal reason you need to leave your housing imminently.

##### Examples of documentation include:

- Documentation that you are currently in an emergency shelter
- If couchsurfing, a lease or other document that shows you are not permitted to stay where you are currently living
- Receipt from current self-paid hotel stay.
- Discharge letter from a program you are currently in
- Non-renewal of lease, property being sold, or property condemnation

#### RAP FUNDS CAN BE USED FOR:

- Move-in assistance – security deposit and/or a first month rent for those who are homeless
- Back rent to stop eviction – payment is approved only when there is a signed agreement which brings the total amount owed to zero **and** there is a signed agreement from the landlord to stop the eviction procedure
- Court costs accrued as part of the eviction process

#### RAP FUNDS CAN NOT BE USED FOR:

- Back rent or move-in assistance if you have received RAP funds or other federally funded rental assistance within the past 24 months
- Back rent for Section 8 or subsidized housing
- Mortgage, lease to purchase or escrow payments, damage or maintenance fees
- Current month rent or future rent
- Utility payments such as water, sewer, trash, oil, gas, electricity, etc.
- Back rent for a residence where the client does not currently live
- Security deposit and/or first month rent assistance after the client has already moved into the residence
- Situations that cannot be verified through third-party documentation

**RAP is not an entitlement program. All payments are subject to the availability of funds. Funds are not reserved while you are gathering information or trying to satisfy the conditions of this program. Your landlord must agree to cooperate with RAP.**